Choose: Working title (arbeidstittel)

By Name at Department

Guidance for the candidate

This is a template that can be used for both the Project Outline and the Project Description. It is optional whether to use this specific template, but you should make sure your Project Outline or Project Description includes information about all the points outlined here.

This template contains descriptive information for the candidate in green. All the explanatory text should be removed before the document is submitted.

Description of internal and external candidates

Internal candidates: PhD candidates employed by NMBU in a 1017 PhD candidate position

External candidates: PhD candidates not employed by NMBU in a 1017 PhD candidate position

Internal candidates are admitted to the PhD programme when they are employed.

Project Outline

* Only for external candidates
* To be submitted along with the NMBU 1.1 Application for admission within two (2) months after the start date for the funding of the PhD project/education
* Project Outline with academic description of the project and a progress plan
* 1 – 3 pages. Should not be more than 5 pages.

Project Description

* For both internal and external candidates
* To be submitted along with NMBU 1.2 PhD Contract and NMBU 1.3 Education Plan within four (4) months after the start date for funding of the PhD project/education
* A complete project description containing the project’s background and goals, research questions (clearly stated) and methods
* 3 – 5 pages

Most students choose to submit this in English, but you are allowed to submit it in Norwegian as well. The working title is the working title of your thesis, not the working title of the project you are affiliated with.

# Background and research focus (Bakgrunn og problemstilling)

Bring the necessary background to enable the reader to understand the objectives described in the next part.

# Aims and objectives related to each paper (Hoved- og delmål for hver artikkel)

First formulate a short overall aim for your thesis, then specific objectives. It’s usually a good approach to formulate a specific objective for each planned paper. For some projects, there are many work packages (WP) where you may participate in one or more. Here, you should forget the WPs and instead give your specific objectives.

# Expected publication No. 1-X (Planlagte publikasjoner 1-X)

This section should contain an overview of your planned publications. For each of your publications you should include its proposed title and a description of the methods you intend to use for each article.

You do not have space for much detail when it comes to the methods but give enough information for the qualified reviewer to understand why you choose these methods.

# Work plan (Fremdriftsplan)

We recommend formulating the work plan as a smart [Gannt Chart](https://en.wikipedia.org/wiki/Gantt_chart). Include running studies 1-x, analysis for articles 1-x, writing for 1-x, courses and thesis preparation each ending in SMART objectives. You can use the template below or find special templates for Gannt charts available (ie. [Smartsheet for MS Office](https://app.smartsheet.com/b/home))

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | 2021 | | | | 2022 | | | | 2023 | | | | 2024 | | | |
| Quarter | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 |
| Activity1 | | | | | | | | | | | | | | | | |
| *Experimental work article 1 (replace text)* | x | x | x |  |  |  |  |  |  |  |  |  |  |  |  |  |
| *Analysis article 1 (replace text)* |  |  |  | x | x |  |  |  |  |  |  |  |  |  |  |  |
| *Take course x (replace text)* |  |  |  |  |  | x |  |  |  |  |  |  |  |  |  |  |
| *Experimental work article 2 (replace text)* |  |  |  |  |  |  | x | x |  |  |  |  |  |  |  |  |
| *Analysis article 2 (replace text)* |  |  |  |  |  |  |  |  | x |  |  |  |  |  |  |  |
| *Write articles 1 and 2 (replace text)* | x | x | x | x | x | x | x | x | x | x | x | x |  |  |  |  |
| *Etc.* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

x interdependent activities for each sub-objective

# List of supervisors (Veiledere)

# Planned time spent abroad (Utenlandsopphold)

While there are no formal requirements for stays abroad, NMBU policy is to encourage this. Please indicate whether there are plans or established agreements for staying abroad. If there are, please indicate when and where.

# Financing plan (Finansieringsplan)

For NMBU it is crucial to be informed about the funding of the project, as the faculty is responsible for the project. Give necessary details showing that you understand the costs of field work, laboratory cost and other costs. This is especially important if the stipend is an NMBU stipend where running costs are often limited. If you are associated with an externally funded project, this is easier as you can largely refer to the budget of the overall project.

Distribution of funding per year and cost type:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Costs plan (1000 NOK) | YEAR | YEAR | YEAR | YEAR |
| Personnel | *(enter info)* |  |  |  |
| Other operating costs |  |  |  |  |
| Other costs |  |  |  |  |
| SUM |  |  |  |  |

Funding sources

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Funding plan (1000 NOK) | YEAR | YEAR | YEAR | YEAR |
| Funding source 1 |  |  |  |  |
| Funding source 2 |  |  |  |  |

# References

Bring key references, but you have limited space so don’t include too many. Please format the references correctly. You are hopefully already using EndNote or another library software.