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To: Programsråd (PR)
From: Roberto J. Garcia
Re: Annual review of the requirements for a degree program at NMBU

Checklist:

All criteria must be met for a program to be approved

	Brief guidance on the requirements More detailed about the requirements under each section of the guide	Is the criterion fulfilled? Yes / No / Not sure / Does not apply
Overall assessment of new program and its development		
The program in accordance with strategy and community mission	The relevance of the study must be in accordance with NMBU's social mission and the university's and faculty's strategic plans, including any links to research strategies.	Yes
Student recruitment and market valuation links to research strategies.	Expected student recruitment should be sufficient to establish and maintain a satisfactory learning environment and stability in the program. This is assessed based on the scope and level of the study.	Yes
Robust professional environment, interdisciplinarity, synergies	The composition, size and overall competence of the academic environment must be adapted and at the same time sufficient to take care of the research and professional development work carried out. It also sets out how the program contributes to interdisciplinary collaboration and utilization of synergies across the program and faculty.	Yes
Description of the process of preparation of the program, quality assurance and case management described. External involvement in development work	The process must be in line with the quality assurance routines	Yes
Cost estimation and financing		Not sure

Professional management	The program should have professional management	Yes
Basic prerequisites, program description, study plan		
The name, degree and title of the study	The name of the degree and any title shall be in accordance with the Regulations on degrees and vocational education, protected title and standard study time at universities and colleges and the regulations of NMBU. The study program must have a name that is comprehensive / descriptive of the study content, scope and level	Yes
Curriculum	Framework plans are given in regulations by KD (Min of Education). Requirements in the current framework plans shall be met where applicable.	Yes
Suitability assessment	Any fitness assessment shall be carried out in accordance with the requirements of the Regulations on Fitness Assessment in Higher Education and the Regulations on Studies at NMBU (applies only to courses that are covered by the fitness assessment according to the Act on Universities and Colleges Section 4-10).	Not sure
Scope of work	Expected scope of work is 1500-1800 working hours per year and is divided into adapted teaching methods and self-study and exam preparation	Yes
Agreements	There must be satisfactory agreements that regulate material matters of importance to the students, where parts of the study are conducted outside NMBU.	Does not apply
Admissions	Admission requirements for the study must be described and these must be in accordance with national and local regulations.	Yes
Ex Phil.	In the bachelor's degree and 5-year master's, 10 credits must be linked to a common introduction topic (Ex.phil.).	Yes
Specialization - Bachelor	The bachelor's degree must include a specialization of at least 80 credits of the 180 SP program comprises	Does not apply
Academic requirements the study is based on - master	The academic requirements for the master's degree must be determined (the subjects, courses or subject groups that form part of the education course the master's degree is based on) and these must be in accordance with the study regulations at NMBU	Yes
Independent work - 2- and 5-year masters	In the 2- and 5-year master's degree, independent work of a minimum of 30 and a maximum of 60 credits must be included.	Yes

Relevant professional practice - experience-based master	In an experience-based master's degree, the syllabus must determine what is relevant professional practice, requirements for professional practice of at least 2 years, and any requirements for longer professional practice than 3 years	Does not apply
Practice	For studies with practice, any practice supervisors should have appropriate experience from the field of practice and there must be satisfactory agreements that regulate significant matters of importance to the students.	Does not apply
Link to R&D	The study must have a satisfactory connection to R&D, assessed in relation to the level, scope and nature of the study	Research: yes; Development: Does not apply
Support functions and infrastructure	Premises, library services, administrative and technical services, access to ICT resources and working conditions for the students shall be adapted to the number of students and the program as described in the plan for the program. The support functions and infrastructure should be suitable for the students to achieve the learning outcomes described for the program.	Yes
Professional environment associated with the study	The composition, size and overall competence of the academic environment must be adapted to the program as described in the plan for the program, so that the academic environment covers subjects and subjects that the study program consists of. The program shall have a broad and stable academic environment consisting of a sufficient number of employees with high academic competence in education, research and professional development within the study program. The academic environment should be able to show documented results with a quality and scope that is satisfactory for the content and level of the study program. The size of the academic environment must be proportionate to the number of students and the nature of the study. The academic environment must be competently stable over time and have relevant educational competence. The academic community shall actively participate in national and international cooperation and networks relevant to the study. At least 50% of the man-years associated with the study are from employees in the main position at NMBU. Of these, employees must have first-level	Yes

	<p>competence in the central parts of the program.</p> <p>For a bachelor's program, the academic environment must consist of at least 20% with first-place competence.</p> <p>For master's degree programs, my 50% must have first-level expertise and my 10% of these should be professors or lecturers.</p> <p>The "central parts" of the study will be covered by persons with a main position at NMBU.</p>	
Learning Outcomes Description	The learning outcomes that the student should have achieved upon completion of the education must be described in accordance with the national qualification framework, such as knowledge, skills and general competence. It is intended that all students, upon completing their studies, be able to achieve all learning outcomes.	Yes
Content and structure	The content, structure and progression of the study must be in accordance with requirements for study plans in the Study Supervision Regulations. PB's description of the study content and structure should include all relevant points in the supervision text and clearly describe all academic requirements for obtaining the degree. The content and structure of the study must be satisfactorily related to learning outcomes as described in the plan.	Yes
Learning and teaching methods	The students' learning activities should be suitable for achieving learning outcomes as described in the plan. The learning activities should facilitate the student to take an active role in the learning process.	Yes
Exam and assessment	The assessment forms should be suitable for evaluating the extent to which the student has achieved the learning outcomes.	Yes
Relevance	The study program must be academically updated and have a clear relevance for further studies and / or working life.	Yes
Schemes for student exchange and internationalization	The study program shall have internationalization schemes that are adapted to the level, scope and uniqueness of the study program. The program shall have arrangements for international exchange and the content of the exchange shall be academically relevant.	Yes