

**Approval of PhD candidate 4 month after start-up date**

*Admission to the PhD programme is formalised in a written agreement, accompanied by an individual education plan and data management plan, no later than four months after the start-up date, cf. Section 6-1 in the PhD regulations.*

Name of PhD candidate:

­­­­­Department: Choose an element

Evaluator:

Date of evaluation in the PhD council: *Insert date here*

*Tick the boxes whether the PhD candidate meets the requirements*

**PhD contract**  Yes No

* Source of funding is described [ ]  [ ]
* The supervisory team is described [ ]  [ ]
* All the supervisors and Head of department at NMBU have

signed the contract [ ]  [ ]

* There is a cooperation agreement with external parties [ ]  [ ]

**Individual education plan**

* A research stay abroad is planned [ ]  [ ]

(Not a requirement, but recommended)

* The required coursework includes courses at PhD or

master’s level equivalent to 30 credits (ECTS) [ ]  [ ]

* The mandatory courses are included in the coursework [ ]  [ ]

**Project description**

The project description must consist of 3-5 pages and include an academic description of the project and a progress plan.

The key questions to be answered is **why** and **how** to do the research, and if it is possible to complete the project within the nominal length of the PhD programme.

\*Remember that candidates with funding from a source other than a PhD position at NMBU previously has been evaluated. You can use/compare with this evaluation when considering the project description.

The project description must include the following: Yes No

* Working title [ ]  [ ]
* Clear background and research focus [ ]  [ ]
* Presentation of existing knowledge putting the project in a larger [ ]  [ ]

context

* Overall aim and specific objectives related to each article [ ]  [ ]
* Description of the methods intended to be used in the project [ ]  [ ]
* Realistic and sufficiently ambitious progress plan [ ]  [ ]

**Data Management Plan**

* The plan describes the type and the scope of research data

generated in the PhD project [ ]  [ ]

Suggestions for revision or other comments/deficiencies are noted here:

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|  |

Do you recommend that the faculty approves:

 Yes No

* PhD contract [ ]  [ ]
* Individual education plan [ ]  [ ]
* Project description [ ]  [ ]
* Data management plan [ ]  [ ]

*Tick off under/after the meeting in the PhD council:*

The PhD council approves:

☐ PhD contract [ ]  Individual education plan [ ]  Project description [ ]  Data management plan

Date: *Insert date here*

Signature from the Department’s representative in the PhD council:

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